

# Unzipping Zipped PDF Files

Some of the collections in our shop are delivered as a zipped PDF file. Here are instructions on how to unzip a zipped file.

## To Unzip files (from Microsoft)

- Open File Explorer and find the zipped folder.
- To unzip the entire folder, right-click to select Extract All, and then follow the instructions.
- To unzip a single file or folder, double-click the zipped folder to open it. Then, drag or copy the item from the zipped folder to a new location.

<https://support.microsoft.com/en-us/windows/zip-and-unzip-files-f6dde0a7-0fec-8294-e1d3-703ed85e7ebc>

## To Unzip Files (from Apple)

*Unzip (expand) a compressed item:* Double-click the .zip file.

The unzipped item appears in the same folder as the .zip file. If you want to, you can delete the .zip file.

*Note:* If you can't open the .zip file, make sure you have enough space on your Mac for the unzipped item. If you received the .zip file from someone else, there might be a problem with the file. Ask them to zip the file again and resend it.

<https://support.apple.com/guide/mac-help/zip-and-unzip-files-and-folders-on-mac-mchlp2528/mac>

Thanks, and enjoy the recipes!

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